

DISPATCH AGREEMENT



1st Edition
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**International Alliance of Theatrical Stage Employees,
Moving Picture Technicians, Artists and Allied Crafts,
of the United States, its Territories and Canada, AFL-CIO, CLC**

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Purpose

These are the dispatch rules for I.A.T.S.E. Local 442 and govern the manner and order in which members and fair share fee payers (hereinafter referred to as “stagehands”) are dispatched to labor requests with employers under collective bargaining agreements with I.A.T.S.E. Local 442.

1 Eligibility Requirements for Dispatch

- a) Stagehands must have a signed Dispatch Agreement form on file with Local 442 indicating their intention to abide by the Dispatch Agreement.
- b) Stagehands must not be non-referred from dispatch to the applicable employer requesting labor. Such non-referral may only take place following the language outlined in the applicable collective bargaining agreement.
- c) Stagehands must be current with quarterly dues and per capita fees owed to I.A.T.S.E. Local 442. Upon written notice to the Business Agent and kept on file with the Secretary, a stagehand may declare financial hardship and be provided with a payment plan to bring the stagehand current.

2 Dispatch Procedure

- a) It is the responsibility of the Call Steward to fill employer labor requests to the best of their ability in accordance with the Dispatch Agreement and the applicable collective bargaining agreement. The Call Steward will dispatch labor requests from the employer to stagehands in dispatch list order. The Call Steward will dispatch stagehands by telephone or text between the hours of 9:00 a.m. and 6:00 p.m. For each labor request the Call Steward is only obligated to make one dispatch call or text.
- b) Under normal circumstances, the response grace period shall be six (6) hours from the time of dispatch contact. After six (6) hours, the Call Steward may move on to the next stagehand following dispatch list order.
- c) If a labor request must be filled in under twenty-four (24) hours, then the Call Steward shall follow dispatch list order, suspending the six (6) hour grace period, and will dispatch the first stagehand(s) who accept(s) the labor request.
- d) In the event a labor request must be filled within one hour, the Call Steward, Business Agent or Job Steward may fill the labor request at their discretion.
- e) If, after all stagehands have been dispatched and there are still labor requests to be filled, then the Call Steward may dispatch at their discretion.
- f) Stagehands wishing to not be dispatched in general or for a specific employer must notify the Call Steward in writing and the notice kept on record with the Secretary.
- g) Stagehands not responding to labor requests three (3) consecutive times will not be offered further requests until the stagehand contacts the Call Steward to express availability.
- h) It is the responsibility of the stagehand to notify the Call Steward in writing of any contact information updates and the notice kept on record with the Secretary.
- i) The Secretary will notify the Call Steward in the event a stagehand becomes ineligible for dispatch.

3 Stagehands Requested by Name

The Employer or their designated representative may request stagehands by name in writing to the Business Agent four (4) days prior to the commencement of a labor request. The Business Agent will consider the request. No standing request will be allowed.

4 Dispatch List

- a) Stagehands will be placed on the Dispatch List in order based on the date they sign the Dispatch Agreement form.
- b) It is the responsibility of the stagehand to contact the Call Steward each Sunday between the hours of 9 a.m. to 6 p.m. to provide their availability for the upcoming two (2) week period. Stagehands that contact the Call Steward will be dispatched from the most senior on the Dispatch List to the least senior with consideration to the stagehands job skills as it pertains to the Employer's labor request.
- c) Stagehands who do not take a minimum of three (3) labor requests in a six-month period will be notified by the Secretary in writing and moved to the bottom of the Dispatch List until they work three (3) labor requests, at which point they will regain their original place on the Dispatch List. The Secretary will notify the stagehands in writing of their re-instatement.
- d) With approval from the Business Agent, stagehands who do not take the minimum three (3) labor requests due to illness or lack of work will not lose their place on the Dispatch List.
- e) Stagehands who do not contact the Call Steward on Sunday's for more than 90 days will be notified by the Secretary in writing and removed from the Dispatch List. Removal from the Dispatch List means the stagehand has lost their place in seniority. In order to be placed back on the Dispatch List, they must sign and date a new Dispatch Agreement form. A new, signed Dispatch Agreement form will establish a new seniority date.
- f) House Crew at contracted venues with regular work are exempt from this rule (4e) as their calls are generally made by their Job Steward rather than the Call Steward. Terms for inactivity amongst House Crew are dealt-with in those individual CBAs.
- g) All stagehands on the road with "pink contracts" from Local 442 shall retain their position on the Dispatch List as long as they are under valid contract.
- h) Any stagehand who feels their position on the Dispatch List is incorrect may appeal, in writing, to the Executive Board.

5 Expectations

- a) Stagehands are expected to arrive at the place of employment fifteen (15) minutes prior to the start of a labor request with all necessary tools and attire for completing the job successfully.
- b) Injury on the job shall be reported to the Job Steward and Employer as soon as possible.
- c) Stagehands are expected to contact the Call Steward immediately if they are no longer available to fill the labor request.
- d) Stagehands shall not loiter around the venue in which they are employed on their day(s) off.
- e) It is the responsibility of the Job Steward to communicate all failures to follow these expectations to the I.A.T.S.E. Local 442 Executive Board.
- f) Any stagehand wishing a Leave of Absence must secure written permission from this local.
- g) An extension of a Leave of Absence may be granted after one year, provided such extension is requested by the involved stagehand at least thirty (30) days before the expiration of the one-year period. The requested extension must receive a favorable vote of the majority membership at a regular meeting. No extension for a Leave of Absence may be made for more than two years at any one time.

6 Disciplinary Action

- a) The Executive Board shall be the sole disciplinarian of the Dispatch Agreement. Disciplinary action shall be taken by the Executive Board on the basis of written information provided by the Job Steward. The Executive Board will make a reasonable effort to obtain and consider the position of the stagehand prior to issuing discipline.
 - 1) A stagehand may be fined \$25 for arriving after the start of a labor request, for failing to bring the appropriate tools and/or attire for completing the job successfully (i.e., adjustable wrench, screw gun, tape measure, assorted socket set, pliers, wire cutters, standard and Phillips screwdriver, hammer, protective gloves, and tool belt). In addition, the stagehand will be removed from the labor request if a replacement has been found. Each subsequent offense in a one (1) year period will result in a \$50 fine.
 - 2) A stagehand may be fined \$100 for failing to immediately contact the Call Steward if they are no longer available to fill the labor request. Each subsequent offense in a one (1) year period will result in a \$200 fine.
- b) If the stagehand feels a fine is unwarranted, then the stagehand may appeal the charges before the body at a General Meeting.

7 Administration

- a) It is the responsibility of the Business Agent to oversee the implementation and adherence to the Dispatch Agreement.
- b) The Business Agent is supervised by the Executive Board and membership with regard to the administration of the Dispatch Agreement.
- c) The Secretary shall publish and submit the Dispatch List to the Call Steward, Job Stewards and membership of I.A.T.S.E. Local 442 at the first regularly scheduled general membership meeting of each calendar year.

8 Changes to the Dispatch Agreement

- a) The Executive Board shall review the Dispatch Agreement and offer any proposed revisions on a quarterly basis.
- b) Any member of I.A.T.S.E. Local 442, who wishes to propose any revisions to the Dispatch Agreement, must do so in writing to the Executive Board.
- c) Upon approval from the Executive Board, the Secretary will submit the proposed revisions to the membership via email at least two (2) weeks before any vote is taken. Membership will then vote by secret ballot at a General Meeting to accept or decline the proposed revisions. The revisions will be decided by a simple majority vote of all who cast ballots.

9 Savings Clause

- a) In the event that any term, paragraph, or provision, of this document be found to be unenforceable, illegal (under Federal, State, Local, or Union laws and Contracts), the Executive Board shall submit any changes to the general membership, as outlined above.
- b) Should any term, paragraph, or provision of this document be found to be illegal or unenforceable, only that part shall become void. All other provisions of this document shall apply.

10 Superseding Language

Language in specific employer collective bargaining agreements, if contradictory, will supersede language in the Dispatch Agreement.